



प्रधान मुख्य आयकर आयुक्त का कार्यालय,

आन्ध्र प्रदेश एवं तेलंगाना

Office of the Principal Chief Commissioner of Income Tax
Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004

10th Floor, 'C' Block, IT Towers, AC Guards, Hyderabad-500 004

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F.No.Pr.CCIT/Estt/19(14)/2023

Date: 23.02.2024

MEMORANDUM

Sub: Establishment - I.T Department, Hyderabad – “Special Course on Soft Skills” on
28.02.2024 - Nomination of candidates – Regarding.

The officials as per the *Annexure* are hereby nominated for the above mentioned course to be held at MSTU, Vishakapatnam on 28.02.2024.

VENUE : MSTU,
3rd Floor, Infinity Towers,
Sankaramatam Road,
Visakhapatnam.
TIME : Sharp by 9.15 AM

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

Even, if any of the officials is under the orders of transfer from the present office, or any particular official has not reported for duty at the place of posting, he/she should invariably attend the training course.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

The officials who are attending training are hereby directed to switch off their Mobile phones before entering the premises of MSTU.


(D. VENKATESWARA RAO)

Dy. Commissioner of Income Tax(Hqrs.)(Admn.)

प्रधान मुख्य आयकर आयुक्त का कार्यालय

O/o. Pr.CCIT, AP & TS, Hyderabad.

Copy to: 1. The officials concerned through their Heads of office.

2. The Heads of office concerned

3. The ITO(MSTU), Visakhapatnam

ANNEXURE

Special Course on Soft Skills for Stenographers, Tax Assistants and MTS on 28.02.2024

S No.	Employee No.	Name of the official (S/Sri/Smt/MS)	Designation	Office	Station	Mobile No	Email Id
1	201916	SINGUPURAPU SAI	STENO, GR-II	CIT(DR)(ITAT), VISAKHAPATNAM	VISAKHAPATNAM	9542615352	singupurapu.sai@incometax.gov.in
2	201548	GURALA BALASUBRAHMANYAM	STENO, GR-II	Pr.CIT-1, Visakhapatnam	VISAKHAPATNAM	9573308177	gurala.balasubrahmanyam@incometax.gov.in
3	202188	SUMAN MAJI	STENO, GR-II	Pr.CIT(AU)-1, VISAKHAPATNAM	VISAKHAPATNAM	8145258862	suman.maji@incometax.gov.in
4	202582	GONDELA BALAVENKATA HARI PRASAD	STENO, GR-II	Pr.CIT(AU)-1, VISAKHAPATNAM	VISAKHAPATNAM	8008606987	gondelabalavenkata.hariprasad@incometax.gov.in
5	201709	SUDHANSHU KUMAR	STENO, GR-II	Pr.CIT(AU)-1, VISAKHAPATNAM	VISAKHAPATNAM	9508902338	sudhanshu.kumar4@incometax.gov.in
6		LALTOO KUMAR	TAX ASSISTANT	Pr.CIT(Assessment Unit)-1, Visakhapatnam	VISAKHAPATNAM	8002283170	RSLALTOO@GMAIL.COM
7	196648	ALOK KUMAR NAHAK	TAX ASSISTANT	Pr.CIT(Assessment Unit)-1, Visakhapatnam	VISAKHAPATNAM	8596926919	alok4nahak@gmail.com
8		GUDIVADA SOWMYASRI	TAX ASSISTANT	Pr.CIT(AU)-1, Visakhapatnam	VISAKHAPATNAM	9391658536	gsowmyasri123@gmail.com
9		SANAPALA UDAY KUMAR	TAX ASSISTANT	Pr.CIT(Central), Visakhapatnam	VISAKHAPATNAM	9492820916	sanapalaudaykumar5@gmail.com
10		CHALUMURI MAHESH	TAX ASSISTANT	PR.CIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	6303181306	maheshchalumuri7@gmail.com
11		PANKU JAGADISH	TAX ASSISTANT	Pr.CIT(Central), Visakhapatnam	VISAKHAPATNAM	9866119709	pankujagadish80@gmail.com
12	193990	ABHIMANYU DAS	TAX ASSISTANT	Pr.CIT-1, Visakhapatnam	VISAKHAPATNAM	8420527204	dasabhimanyu1@gmail.com
13		KOTA CHAKRADHAR	TAX ASSISTANT	Pr.CIT-1, Visakhapatnam	VISAKHAPATNAM	9490759690	chakradhar.kota004@gmail.com
14		V RAVIVARMA SYPARAJU	TAX ASSISTANT	Pr.CIT-1, Visakhapatnam	VISAKHAPATNAM	9491516124	ravivarma9002000@gmail.com

15		DIPTIMAYEE BISOYI	TAX ASSISTA NT	Pr.CIT-1, Visakhapatnam	VISAKHAPA TNAM	8895600324	diptimayee4bisoyi@gmail.com
16	187764	SUKHADEVU NALINI KUMARI	MTS	ADDLCIT(TDS),TD S RANGE,VISAKHA PATNAM	VISAKHAPA TNAM	7893770791	
17	190838	BONGU PRADEEP NAIDU	MTS	CCIT,VISAKHAPA TNAM	VISAKHAPA TNAM	7729853811/ 9182891208	
18	189929	BOOSA APPALARAJU	MTS	ADDLCIT(AU)- 1(1),VISAKHAPAT NAM	VISAKHAPA TNAM	8074424484	BOOSA.APPALARAJU@INCOMETAX.GOV.I
19	190440	CHALLA SUDHEER	MTS	ITO(IAP)- I,VISAKHAPATNA M	VISAKHAPA TNAM	8500364548	CHALLA.SUDHEER@I NCOMETAX.GOV.IN
20	191627	DEBASHIS DAS	MTS	CIT(DR),ITAT,VIS AKHAPATNAM	VISAKHAPA TNAM	9337716219	DEBASHIS.DAS1@INCOMETAX.GOV.IN
21	189754	JOYEETA BISWAS	MTS	ITO(I&CI),VISAKH APATNAM	VISAKHAPA TNAM	8981117156	
22	190865	KADAMBALA HARISH	MTS	ITO(VU)- 1(2)(2),GUNTUR	VISAKHAPA TNAM	8331840979	KADAMBALA.HARISH@INCOMETAX.GOV N
23	190590	MUMMIDIVARAP U MANOJ	MTS	DCIT(IT),VISAKH APATNAM	VISAKHAPA TNAM	7032526906/ 9398064822	MUMMIDIVARAPU.MANOJ@INCOMETA) GOV.IN
24	190217	SMITA DALAI	MTS	ADDLCIT,RANGE- 2,VISAKHAPATN AM	VISAKHAPA TNAM	8280034490	SMITA.DALAI@INCOMETAX.GOV.IN
25	190709	SOURAV MAITI	MTS	PRCIT(CENTRAL), VISAKHAPATNA M	VISAKHAPA TNAM	9879991887	SOURAV.MAITI@INCOMETAX.GOV.IN